



Northeast District Department of Health

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NDDH Board of Health Executive Committee Meeting Minutes

Date: Tuesday – March 20, 2024 at 2:00 p.m.

Location: NDDH Conference Room, 69 South Main Street, Unit 4, Brooklyn, CT

Attendees: Lana Salisbury, Board Chair; Robert Kelleher Board Vice-Chair; Ann Hinchman, Personnel Chair; and Elaine Lippke, Finance Chair; Jim Vannoy (Interim Director); Linda Buisson (Administrative Assistant)

Call to Order

The meeting was called to order at 2:01 p.m.

Citizen Participation - None

Review of Minutes – March 5, 2024 DRAFT

E. Lippke motioned to accept the minutes as presented. R. Kelleher seconded the motion. Vote taken. R. Kelleher, A. Hinchman, E. Lippke, and L. Salisbury in favor. Motion carried. (4-0-0)

Introduction of Executive Committee to Interim Director

Executive Committee members introduced themselves to J. Vannoy: L. Salisbury, Board Chair from the town of Sterling; R. Kelleher, Board Vice-Chair from the town of Brooklyn; E. Lippke, Finance Chair from the Danielson Borough, on the Board for 23 years; A. Hinchman, Personnel Chair from the town of Pomfret.

Interim Director, Jim Vannoy introduced himself. He has thirty years' experience in public health. He is an MPH and has worked with the DPH in environmental and occupational health services. He has been the Section Chief of Environmental Health, overseeing lead, asbestos, radon, septic, pool inspections, etc.

New Business

L. Salisbury, P. McCormack, and A. Hinchman met with the Union on March 15, 2024 per the request of the Union.

J. Vannoy was asked to be part of the search committee to find a new director of health for NDDH as well as to advise the Board on NDDH needs.

The Bylaws Committee are expected to meet soon to review the bylaws and determine whether any changes may be necessary. The Bylaws Committee is made up of Bob Andrews, Woodstock alternate representative; Rob Kerr, Plainfield representative; Anne Lamondy, Putnam representative; Carla Jordan, Sterling alternate representative; and Paul Torcellini, Eastford representative. The Executive Committee discussed asking the Bylaws Committee to consider increasing the number of Board meetings per calendar year.

Next Meeting: April 2, 2024. E. Lippke will not be in attendance.

Adjournment

E. Lippke motioned to adjourn. J. Vannoy seconded the motion. Vote taken. R. Kelleher, A. Hinchman, E. Lippke, and L. Salisbury in favor. Motion carried. (4-0-0).

Meeting adjourned at 3:04 p.m.

Respectfully submitted,
Linda Buisson
NDDH Administrative Assistant