



Northeast District Department of Health

69 South Main Street, Unit 4, Brooklyn, CT 06234

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NDDH Board of Directors Special Meeting Minutes

Date: March 5, 2024 – 3:45 pm

Location: NDDH Conference Room, 69 South Main Street, Unit 4, Brooklyn, CT

Meeting was called to order at 3:48 p.m. by Board Chair, Lana Salisbury.

Attendance

Present: Robert Kelleher, Brooklyn; Elaine Lippke, Danielson; Patti George, Killingly alternate; Ann Hinchman, Pomfret; Anne Lamondy, Putnam; Lana Salisbury, Sterling; John Murdock, Union

Absent: Christopher Lippke, Canterbury; Paul Torcellini, Eastford; Allan Cahill, Hampton 1st Selectman; David A. Griffiths, Killingly; Sean Regan, Killingly; Don Gladding, Plainfield; Rob Kerr, Plainfield; Orla McKiernan-Rafty, Thompson; Gail Dickinson, Woodstock

Guests: Maureen Nicholson, Pomfret 1st Selectman

NDDH Staff: Steve Faucher, PHEP; Melissa Nichols, Finance Manager; Linda Buisson, Administrative Assistant

A. Hinchman motioned to change the order of the agenda under MOU from DPH by moving item c to b and b to c. E. Lippke seconded the motion. Vote taken. L. Salisbury, R. Kelleher, A. Hinchman, E. Lippke, P. George, A. Lamondy and J. Murdock in favor. Motion carried (7-0-0)

MOU from DPH

a. Inspection of Document

L. Salisbury has continued contact with C. Chaparro to discuss any lingering questions or concerns. P. McCormack suggested clarifying who is responsible for liability coverage. Our understanding is that the interim director will be employed by the DPH and as such, will be covered under DPH liability.

b. Vote to Allow Board Chair to Sign Document

E. Lippke motioned to authorize the Board Chair to sign the MOU. A. Hinchman seconded the motion. Vote taken. L. Salisbury, R. Kelleher, A. Hinchman, E. Lippke, P. George, A. Lamondy and J. Murdock in favor. Motion carried (7-0-0)

Following signing the document, L. Salisbury indicated that a vote will be necessary to approve the candidate of interim director.

c. Vote to Identify Individual Assigned to Duties in Section 3c

There was a brief discussion regarding to whom the interim director would report. Per the NDDH organizational chart, the interim director would report to Board Chair, L. Salisbury.

R. Kelleher motioned that in accordance with the MOU, the interim director shall report to the Board Chair. A. Hinchman seconded the motion. Vote taken. L. Salisbury, R. Kelleher, A. Hinchman, E. Lippke, P. George, A. Lamondy and J. Murdock in favor. Motion carried (7-0-0)

Adjournment

E. Lippke motioned to adjourn. A. Hinchman seconded. L. Salisbury, R. Kelleher, A. Hinchman, E. Lippke, P. George, A. Lamondy and J. Murdock in favor. Motion carried (7-0-0)

Meeting adjourned at 4:07 pm.

Respectfully submitted,
Linda Buisson
NDDH Administrative Assistant