



Northeast District Department of Health

69 South Main Street, Unit 4, Brooklyn, CT 06234

860-774-7350 / Fax 860-774-1308 www.nddh.org

Special Finance Committee Meeting Minutes 1/11/24

Start Time: 2:35 p.m.

Committee Member Attendance:

Elaine Lippke (Finance Chair), Robert Kelleher, Rob Kerr, Chris Lippke, John Murdock, Patti George, Susan Starkey (Director of Health), Melissa Nichols (Finance Manager)

Meeting Minutes – December 14, 2023

Motion made by R. Kelleher to approve the minutes of December 14, 2023. Seconded by C. Lippke. E. Lippke, R. Kelleher, R. Kerr, C. Lippke, P. George, and J. Murdock in favor. Motion carried (6-0-0).

FY 2025 Budget

a. State of CT – DPH Memorandum OLHA 2023-05

NDDH received notification on 12.29.23. State of CT miscalculated the 2022 population. DPH will use the 2021 population numbers for the State per capita application for FY2025. The district's population in 2022 increased by 709 (loss of funding by state \$1,843.40). The loss in funding requires revisions in the prepared draft budget.

b. Town Per Capita Recommendation*

The Finance Committee discussed options regarding loss of income/population. Loss of income was estimated at \$8,400. This represents \$0.10 per individual in the district. C. Lippke and P. George stated that they would not endorse a \$9.35 per capita rate. R. Kerr also wanted to stay at the suggested \$9.25. J. Murdock suggested a \$0.05 increase to Town per capita rate.

R. Kelleher recommended that a per capita rate of \$9.35 be brought to the Board. E. Lippke seconded the motion. More discussion ensued. R. Kelleher withdrew his motion.

R. Kelleher recommended that a per capita rate of \$9.30 be brought before the Board for vote. J. Murdock seconded the motion. E. Lippke, R. Kelleher, R. Kerr, and John Murdock in favor. C. Lippke and P. George voted against. Motion carried. (4-2-0)

c. Budget*

Full Budget was tabled.

Unfinished Business

a. Power to Exercise-Banking Authorization*

A revised Power to Execute Banking Authorizations document was prepared so daily financial operations will continue to run smoothly while NDDH searches for a new Director.

R. Kelleher motioned to authorize the Power to Execute Banking form. R. Kerr seconded the motion. E. Lippke, R. Kelleher, R. Kerr, P. George, C. Lippke, and J. Murdock in favor. Motion carried (6-0-0)

Next Meeting

Thursday, January 25, 2024, from 3:00-5:00 pm in NDDH Conference Room

Adjournment

Motion to adjourn by R. Kelleher. J. Murdock seconded the motion. E. Lippke, R. Kelleher, R. Kerr, C. Lippke, P. George, and J. Murdock in favor. Motion carried (6-0-0).

Adjournment: 2:57 p.m.

Respectfully submitted,
Linda Violette Buisson
Administrative Assistant