



Northeast District Department of Health

69 South Main Street, Unit 4, Brooklyn, CT 06234

860-774-7350 / Fax 860-774-1308 www.nddh.org

BOARD MEETING AGENDA

Date: January 11, 2024 **Time:** 3:00 PM Eastern Time
Location: NDDH, 69 South Main Street, Unit 4, Brooklyn, CT

1. Call to Order
2. Commencement and Attendance
3. Citizen Participation (5-minute time limit)
4. Approval of Meeting Minutes: November 16, 2023*
5. Communications
 - a. Summary of Town Withdrawal Letters
 - b. J. Warner food certification
 - c. Other
6. Reports
 - a. Executive Committee
 - Recap of December 19 Meeting
 - b. Finance Committee
 - J. Murdock – new Finance member appointment*
 - FY25 Per Capita*
 - FY25 Budget*
 - FY24 Fairs and Reinspection Fees*
 - Banking Authorization Powers*
 - YTD Financial Report – November 2023 (in Board packet)
 - c. Personnel Committee
 - d. RFP Committee
 - Update, Discussion & Possible Action*
 - e. Director of Health Report (in Board packet)
7. Unfinished Business
 - a. Office Lease End Date – August 2026 - Next Steps
8. New Business
9. Adjournment*

Next Meeting: Thursday, February 8, 2024 at 3:00 pm