



Northeast District Department of Health

69 South Main Street, Unit 4, Brooklyn, CT 06234
860-774-7350 / Fax 860-774-1308 www.nddh.org

NDDH Board of Directors Special Meeting **Date: November 2, 2023 – 3:30 pm**
Location: NDDH, 69 South Main Street, Conference Room

Meeting was called to order at 3:32 p.m. by Board Chair, Lana Salisbury.

Attendance

Present: Robert Kelleher, Brooklyn; Christopher Lippke, Canterbury; Elaine Lippke, Danielson; Allan Cahill, Hampton (late arrival at 4:07pm); David A. Griffiths, Sean Regan, Killingly; Ann Hinchman, Pomfret; Anne Lamondy, Putnam; Lana Salisbury, Sterling; Delpha Very, Thompson; John Murdock, Union; Gail Dickinson, Woodstock; Susan Starkey, Director of Health

Excused: Robert Kerr, Plainfield

Guests: Maureen Nicholson, Pomfret 1st Selectman; Austin Tanner, Brooklyn 1st Selectman; Lincoln Cooper, Sterling 1st Selectman; Nick Smith, WINY; Carla Jordan, Sterling alternate representative; Patti George, Killingly alternate representative

NDDH Staff: Steve Faucher, PHEP; Melissa Nichols, Finance Manager; Isaac Combs and Jenn Warner, EHS staff

A. Hinchman motioned to change the order of agenda items from Review of Legal Document followed by Update on 10/24 Executive Committee Meeting & Related Correspondence to Update on 10/24 Executive Committee Meeting & Related Correspondence followed by Review of Legal Document. D. Gladding seconded. R. Kelleher, C. Lippke, E. Lippke, P. Torcellini, D.A. Griffiths, S. Regan, D. Gladding, A. Hinchman, A. Lamondy, L. Salisbury, D. Very, J. Murdock and G. Dickinson in favor. None opposed. Motion carried (13-0-0).

Approval of Minutes – October 10, 2023

E. Lippke motioned to accept the minutes. S. Regan seconded. R. Kelleher, C. Lippke, E. Lippke, P. Torcellini, D.A. Griffiths, S. Regan, D. Gladding, A. Hinchman, A. Lamondy, L. Salisbury, D. Very, and G. Dickinson in favor. None opposed. J. Murdock abstained. Motion carried (12-0-1)

Executive Committee Reports

a. Update on 10.24 Executive Committee Meeting & Related Correspondence

Board members were handed two packets of correspondence. One packet was a letter to the Board Chair from the DPH Commissioner regarding NECCOG's vote of No Confidence in the NDDH

Director. The Commissioner asked to be provided with a written report of the district's findings regarding the allegations. The Board Chair responded stating that the Board is instituting steps to address the concerns with member towns. It was suggested that the Board carefully review the DPH letter and refute or agree with the four points of concern.

The second packet consisted of letters from NDDH staff members who welcomed an opportunity to offer their personal perspectives and a chance to negate inaccurate reports about NDDH in the community.

There was much discussion regarding the merits of bringing in a consultant company to review the structure of the agency to keep district towns in place and not lose them to other health departments. S. Starkey was asked to prepare an RFP. The following individuals volunteered to review and assist with the RFP once the draft is submitted: S. Regan, M. Nicholson, G. Dickinson, P. Torcellini and D. Very. The RFP will be brought before the Board at the 11/09/23 meeting for review and discussion. It was suggested that the RFP be shared with J. Filchak at NECCOG.

Board members requested that the entire Board have an opportunity to vote on the No Confidence concern at the 11/09/23 meeting and it will be on the agenda.

b. Review of Legal Documents

D.A. Griffiths motioned to go into Executive Session for the purpose of discussing legal documents. S. Regan seconded. R. Kelleher, C. Lippke, E. Lippke, P. Torcellini, A. Cahill, D.A. Griffiths, S. Regan, D. Gladding, A. Hinchman, A. Lamondy, L. Salisbury, D. Very, J. Murdock and G. Dickinson in favor. None opposed. Motion carried (14-0-0). Executive Session commenced at 5:02 pm.

R. Kelleher motioned to come out of Executive Session at 5:25 pm. G. Dickinson seconded the motion. R. Kelleher, C. Lippke, E. Lippke, P. Torcellini, A. Cahill, D.A. Griffiths, S. Regan, D. Gladding, A. Hinchman, A. Lamondy, L. Salisbury, D. Very, J. Murdock and G. Dickinson in favor. None opposed. Motion carried (14-0-0).

E. Lippke motioned to send the legal document to L. Colangelo for her consideration. S. Regan seconded. R. Kelleher, C. Lippke, E. Lippke, P. Torcellini, A. Cahill, D.A. Griffiths, S. Regan, D. Gladding, A. Hinchman, A. Lamondy, L. Salisbury, D. Very, J. Murdock and G. Dickinson in favor. None opposed. Motion carried (14-0-0).

Adjournment

Motion to adjourn at 5:26 p.m. by P. Torcellini. S. Regan seconded. R. Kelleher, C. Lippke, E. Lippke, P. Torcellini, A. Cahill, D.A. Griffiths, S. Regan, D. Gladding, A. Hinchman, A. Lamondy, L. Salisbury, D. Very, J. Murdock and G. Dickinson in favor. None opposed. Motion carried (14-0-0).

Respectfully submitted,
Linda Buisson
NDDH Administrative Assistant