



Northeast District Department of Health

69 South Main Street, Unit 4, Brooklyn, CT 06234
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PERSONNEL COMMITTEE AGENDA

Date: Wednesday, October 18, 2023 **Time:** 3:00 p.m. Eastern
Location: 69 South Main Street, Unit 4, Brooklyn, CT 06234

1. Call to Order
2. Attendance
3. Citizen Participation
4. Minutes of the May 17 meeting*
5. Review DoH Evaluation Form, Process and Timeline
6. Employee Manual Suggested Changes – see proposed language
 - Vacation: Elimination of Advance Notification
 - Tuition: Reimbursement Limits
 - Conflict Resolution: Revision to Step 3 – addition of Human Resource Representative
 - Retirement Plan: Pension & Social Security – revision made following Union Contract Agreement
 - Parental Leave: NEW
7. Next Meeting – December 6 at 3:00 p.m.
8. Adjournment*

*Vote anticipated