



# Northeast District Department of Health

**69 South Main Street, Unit 4, Brooklyn, CT 06234**  
860-774-7350 / Fax 860-774-1308 [www.nddh.org](http://www.nddh.org)

## PERSONNEL COMMITTEE AGENDA

**Date:** Wednesday, May 17, 2023 **Time:** 3:00 p.m. Eastern  
**Location:** 69 South Main Street, Unit 4, Brooklyn, CT 06234

1. Call to Order
2. Attendance
3. Citizen Participation
4. Minutes of the March 22 meeting\*
5. BoH Requests to Revise Employee Manual
  - a. Conflict Resolution\*
  - b. Office Hours\*
6. DoH Evaluation Form
  - a. Possible New Introduction to DoH Evaluation Form\*
  - b. Review Revised DRAFT DoH Evaluation Form\*
7. Review NDDH Benefit Plans\*
8. Next Meeting – October 18 at 3:00 p.m.
9. Adjournment\*

\*Vote anticipated