



Northeast District Department of Health

69 South Main Street, Unit 4, Brooklyn, CT 06234
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PERSONNEL COMMITTEE AGENDA

Date: Wednesday, March 22, 2023 **Time:** 3:00 p.m. Eastern
Location: 69 South Main Street, Unit 4, Brooklyn, CT 06234

1. Call to Order
2. Attendance
3. Citizen Participation
4. Minutes of the December 14 meeting*
5. Director Contract Update
 - a. To be discussed at Executive Committee meeting
6. BoH Requests to Revise Employee Manual
 - a. Outside Employment
 - Approval of revision of policy to present to Board*
7. Executive Director Evaluation
 - a. Brainstorming Session
 - b. Online Training on Conducting Performance Evaluations
 - c. Develop timeline for completing revised DoH evaluation form – due 12/2023
8. Upcoming Meetings
 - a. Reschedule May meeting*
 - b. Consider adding meeting before October*
9. Next Meeting – Wednesday, May 24 at 3:00 p.m.
10. Adjournment*

*Vote anticipated