



Northeast District Department of Health

69 South Main Street, Unit 4, Brooklyn, CT 06234
860-774-7350 / Fax 860-774-1308 www.nddh.org

BOARD MEETING AGENDA

Date: January 12, 2023 **Time:** 3:00 PM Eastern Time
Location: NDDH, 69 South Main Street, Unit 4, Brooklyn, CT

1. Commencement and Attendance
2. Citizen Participation (5-minute time limit)
3. Employee Participation: Kimberly Stafko, EHS
4. Approval of Meeting Minutes: November 10, 2022*
5. Communications
 - New Staff: Jennifer Warner, EHS; Returning Staff: Donovan Moe, EHS
 - Staff Departures: O. Reyes Morales, EHS
 - L. Thurlow, Canterbury Board representative has been reappointed through December 17, 2025
6. Reports
 - a. Executive Committee
 - Workforce Satisfaction Update from Leadership
 - b. Finance Committee
 - YTD Financial Report
 - Per Capita*
 - Ford Transit paid off
 - c. Personnel Committee
 - DoH Evaluation – Executive Session*
 - Employee Manual Recommendations
 - Outside Employment
 - Safety in the Workplace, i.e. Weapons
 - Volunteer First Responder Leave
 - d. Director of Health Report
7. Unfinished Business
 - a. Conference Room Window/Rug
 - b. FOI Training Reminder – Friday, January 20, 2023 at noon
8. New Business
 - a. All Committee Meeting Schedule for CY 2023
9. Adjournment*