



# Northeast District Department of Health

69 South Main Street, Unit 4, Brooklyn, CT 06234  
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## BOARD MEETING AGENDA

**Date:** November 10, 2022 **Time:** 03:00 – 4:30 PM Eastern Time  
**Location:** NDDH, 69 South Main Street, Unit 4, Brooklyn, CT

1. Commencement and Attendance
2. Citizen Participation (5-minute time limit)
3. Auditor Report\*
4. Approval of Meeting Minutes: September 8, 2022\*
5. Communications
  - a. Reappointment of Robert Kelleher, Town of Brooklyn representative. Expiration September 29, 2025
  - b. Reappointment of Elaine Lippke, Borough of Danielson representative. Expiration October 16, 2025
  - c. Resignations of P. Martinez, HR and D. Moe EHS. Jennifer Warner will start as an EHS on Nov 15
6. Reports
  - a. Executive Committee
    - Itinerant Licensing – Plan to Sign on to Statewide Memorandum of Understanding
    - Staff Meeting Recordings
    - FOI Training
    - Board Attendance Follow-up
    - Workforce Satisfaction Priority List from Leadership Team
  - b. Finance Committee
    - YTD Financial Report
  - c. Personnel Committee
    - DoH Evaluation Announcement
    - Staffing Needs
  - d. Director of Health: Report is included in the Board materials and includes:
    - Administrative Team Presentation
    - Workforce Satisfaction Update
    - Water Test Confidentiality
    - Itinerant Vendors
7. Unfinished Business
  - a. Conference Room Window/Rug
  - b. Virtual Meeting vote
8. New Business
  - a. Committee Member SLATE 2022-2023
  - b. Board Meeting Schedule 2023
9. Adjournment\*