



# Northeast District Department of Health

69 South Main Street, Unit 4, Brooklyn, CT 06234  
860-774-7350 / Fax 860-774-1308 [www.nddh.org](http://www.nddh.org)

NDDH Board of Directors Meeting Minutes  
Date: January 25, 2022 – 3:00 PM

Location: Quinebaug Valley Senior Center, 69 South Main Street, Conference Room / Zoom

## A. Commencement/Roll Call

Meeting was called to order at 3:00 pm by Board Chair David A. Griffiths.

Present: Robert Kelleher, Brooklyn; Luther Thurlow, Canterbury; Elaine Lippke, Danielson; Paul Torcellini, Eastford (via Zoom); Heidi Clifford, Killingly; David A. Griffiths, Killingly; Don Gladding, Plainfield (via Zoom); Rob Kerr, Plainfield; Ann Hinchman, Pomfret; Joseph Nash, Putnam (via Zoom); Lana Salisbury, Sterling; Orla McKiernan-Raftery, Thompson (via Zoom); Gail Dickinson, Woodstock (via Zoom); Sue Starkey, Director of Health

Absent: Robert Grindle, Hampton; Nate Swift, Union (excused)

NDDH Staff: Paulina Martinez (Human Resources); Melissa Nichols (Finance Manager); Amanda Sanelli (Public Health Programs Manager); Linda Colangelo (Education & Communications Coordinator); Linda Buisson (Administrative Assistant)

## B. Citizen's Participation – None

## C. Communications

1. S. Starkey was awarded the Community Star Award by the National Organization of State Offices of Rural Health and the New England Rural Health Association. The award is in recognition of her efforts to improve the health of rural communities in CT.
2. P. Torcellini has been appointed Eastford's Board representative through December 31, 2024.
3. Uncas Director of Health, Patrick McCormack, sent an email thanking NDDH staff and volunteers for providing booster shots to the community.

## D. Approval of Minutes – January 13, 2022

A. Hinchman motioned to accept the January 13, 2022 minutes. R. Kerr seconded the motion. R. Kelleher, L. Thurlow, E. Lippke, P. Torcellini, D.A. Griffiths, H. Clifford, D. Gladding, R. Kerr, A. Hinchman, J. Nash, L. Salisbury, O. McKiernan-Raftery, and G. Dickinson in favor. Motion carried (13-0-0)

E. Unfinished Business – Reports

1. Executive Committee

Discuss Legal Memo from Attorney Harrington – Executive Session.

E. Lippke motioned to go into Executive Session. R. Kerr seconded the motion.

R. Kelleher, L. Thurlow, E. Lippke, P. Torcellini, D.A. Griffiths, H. Clifford, D. Gladding, R. Kerr, A. Hinchman, J. Nash, L. Salisbury, O. McKiernan-Rafertry, and G. Dickinson in favor. Motion carried (13-0-0). L. Colangelo was invited to join the Board in Executive Session. Board went into Executive Session at 3:14 p.m.

P. Martinez, M. Nichols, A. Sanelli and L. Buisson excused from the meeting when the Board went into Executive Session.

Executive Session ended and the Board meeting resumed at 4:59 p.m.

E. Lippke motioned to restore L. Colangelo’s lost 90 hours of sick time. Seconded.

R. Kelleher, L. Thurlow, E. Lippke, P. Torcellini, D.A. Griffiths, H. Clifford, D. Gladding, R. Kerr, A. Hinchman, J. Nash, L. Salisbury, O. McKiernan-Rafertry, and G. Dickinson in favor. Motion carried (13-0-0)

D.A. Griffiths stated that NDDH has two excellent employees who are doing a great job. He’s had the opportunity to work with a lot of fine people and has had several conversations with L. Colangelo. A lot of time has been spent on this issue and he is thankful that it has reached resolution.

F. Adjournment

Motion was made to adjourn at 5:04 p.m. by E. Lippke. R. Kerr seconded. R. Kelleher, L. Thurlow, E. Lippke, P. Torcellini, D.A. Griffiths, H. Clifford, D. Gladding, R. Kerr, A. Hinchman, J. Nash, L. Salisbury, O. McKiernan-Rafertry, and G. Dickinson in favor. Motion carried (13-0-0).

Respectfully submitted,  
*Linda Buisson*  
NDDH Administrative Assistant