



# Northeast District Department of Health

69 South Main Street, Unit 4, Brooklyn, CT 06234  
860-774-7350 / Fax 860-774-1308 [www.nddh.org](http://www.nddh.org)

## Board Meeting Agenda

**Date: January 13, 2022**

**Time: 03:00 PM Eastern Time**

**Location: NDDH – 69 South Main Street, Unit 4, Brooklyn, CT**

- A. Commencement and Attendance
- B. Citizen Participation (5 minute time limit)
- C. New Staff
  - a. Public Health Program Manager: Amanda Sanelli
  - b. COVID Assistants: Shelley Petell & Hailey Charette
- D. Finance
  - a. Per Capita\*
  - b. Fair Fees - \$180\*
  - c. Cargo Van\*
  - d. Year-to-Date Financial Report- November 2021
- E. Approval of Meeting Minutes: November 11, 2021\*
- F. Communications
- G. Reports
  - 1. Personnel Committee
    - a. DoH Evaluation – Executive Session\*
    - b. Telecommuting Policy Recommendation\*
  - 2. Executive Committee
    - a. Personnel Issue – Correspondence from Attorney Harrington - Executive Session\*
    - b. Action on Correspondence from Attorney Michael Harrington\*
  - 3. Board of Health Member Updates
  - 4. Director of Health Report
  - 5. NDDH Organizational Chart
- H. Unfinished Business
- I. New Business
  - a. 2022 All Committee Meeting Schedule
- J. Adjournment\*