



Northeast District Department of Health

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Board Meeting Agenda

Date: September 9, 2021

Time: 03:00 PM Eastern Time

Location: Quinebaug Valley Senior Center – 69 South Main Street, Brooklyn, CT

- A. Commencement and Attendance
- B. Citizen Participation
 - 1. New Employees: since May, we have hired six staff members:
 - Stephanie Hynes COVID Assistant
 - Hannah Walley, COVID Assistant
 - Meiling Syriac, COVID Clinic Assistant
 - Paulina Melendez, Human Resource and Performance Management Specialist
 - Odalys Reyes Morales, Environmental Health Specialist
 - Kimberly Stafko, Environmental Health Specialist
- C. Approval of Meeting Minutes: June 10, 2021*
- D. Communications
 - 1. Appointment of Carla Jordan, Alternate Board member, Town of Sterling
 - 2. Reappointments of Nate Swift and David Heck as Union Board member and Alternate
 - 3. Healthcare Digital Marketing Awards for Outstanding Work in the Category of COVID Response for Norm, the COVID-19 Community Watchdog
 - 4. Loos Donation
- F. Reports
 - 1. Executive Committee Board
 - 1. a. Mutual Aid: Acting Director of Health Agreement with Eastern Highlands Health District*
 - b. Subcommittee elections in November, volunteers needed
 - 2. Board of Health Member Updates
 - 3. Director of Health (Report in Board packet)
 - a. COVID Updates
 - 4. Finance Committee
 - a. 3-Year Proposal Bid*
 - 5. By-Laws Committee
 - 6. Personnel Committee
 - a. Employee Manual 2021*
- G. Unfinished Business
- H. New Business
 - 2. Slate of Officers*
- I. Adjournment*