



## Northeast District Department of Health

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### Finance Committee Meeting Minutes 03/11/2021

Start Time: 2:06 p.m.

Attendance: Elaine Lippke-Finance Chair, Robert Kelleher, Nate Swift, Orla McKiernan-Raferly, Luther Thurlow, David Griffiths-Board Chair, Susan Starkey-DoH, and Melissa Nichols.

No Public participation.

Meeting Minutes-February 25, 2021: Motion made by Orla M. to approve the minutes of the February 25, 2021 meeting. Second by Nate S. Motion carried (3-0-1).

2:40 p.m. Luther arrived at meeting.

FY2021-22 Budget-3<sup>rd</sup> Draft: Finance Committee reviewed the 3<sup>rd</sup> Draft. The anticipated estimated fund balance decrease is \$124K. With the upcoming COVID19 restrictions changes, NDDH expects to provide Certified Food Protection Managers Courses and FAST Class. Committee to review reserve fund balances next meeting.

Other Business: Conference room windows replacement tabled.

Next meeting, March 25, 2021, Finance Committee meeting will start at 3:00pm.

Motion made by Robert K. to adjourn. Second by Luther T. Motion carried (5-0-0).

Adjournment: 3:25 p.m.