



Northeast District Department of Health

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Finance Committee Meeting Minutes 05/14/2020

3:00 p.m. to 5:00 p.m.

Start Time: 3:02 p.m.

Attendance: Elaine Lippke-Finance Chair, Robert Kelleher, Orla McKiernan-Rafertry, Nate Swift, Luther Thurlow, Susan Starkey-DoH and Melissa Nichols.

Meeting Minutes-May 7, 2020: Motion made by Luther T. to approve the minutes of the May 7, 2020 meeting. Second by Nate S. Motion carried (5-0-0).

FY 2021 4th Budget Draft: The changes made to the 4th budget were decreasing salary by one part-time position, reduce OT due to no fairs this fall, no need to outsource consultants to teach the certified food protection course because Brittany passed course to teach course and the need for extra help during the fair season.

Motion made by Nate S. to recommend the budget as present to the Board. Second by Luther T. Motion carried (5-0-0).

FY 2021 Salary/Benefits:

Motion made by Orla M. to recommend the salary/benefits worksheet to the Board. Second by Robert K. Motion carried (5-0-0).

Other Business: Tabled the windows/rug in conference room. Union negotiation are still pending awaiting response from NE1199. Shared COVID19 expenses with committee.

Motion made by Orla M. to adjourn. Second by Nate S. Motion carried (5-0-0).

Adjournment: 3:56 p.m.