



Northeast District Department of Health

69 South Main Street, Unit 4, Brooklyn, CT 06234
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Special Board of Directors Meeting Minutes

Date: May 15, 2019 – 4:30 PM

Location: NDDH Conference Room
69 South Main Street, Unit 4
Brooklyn, CT 06234

This meeting was called to order at 4:33 PM by Chair, David Griffiths

1. Roll Call

Present: Robert Kelleher, Brooklyn; Elaine Lippke, Borough of Danielson; Luther Thurlow, Canterbury; David Griffiths, Killingly; Paul Torcellini, Eastford; Donald Gladding, Plainfield; Robert Kerr, Plainfield; Lana Salisbury, Sterling; Delpha Very, Thompson; Nathan Swift, Union;

Gail Dickinson, Woodstock and Robert Grindle, Hampton were excused with notification. Donna Grant, Pomfret and Barney Seney, Putnam, were absent.

Staff Present: Susan Starkey, Director of Health, Melissa Nichols, Finance/HR, Anna Griggs, Admin Assist

2. NDDH Revised FY2020 Fee Schedule – The new proposed fee schedule for FY20 was looked over and discussed, with 2.6% raises to certain services. This would add \$11,000 to go to the budget for salaries. The finance committee recommended this new fee schedule. E. Lippke made the motion to accept the new FY20 fee schedule, L. Thurlow seconded, all in favor, motion passed unanimously 10-0-0
3. Payment in Lieu of Health Insurance – It was recommended that the previous policy of receiving a payment of 30% of the health insurance policy be changed to a flat rate of \$3,500 per year. This would save NDDH 29%. R. Kerr made a motion to accept this new policy, N. Swift seconded, all in favor, motion passed unanimously 10-0-0
4. NDDH FY 2020 Budget Adjustments – Due to staffing adjustments, and the need to be competitive to recruit and keep employees, adjustments to the budget were recommended. Money for payroll and benefits would come from grants, the new fee schedule and the reserve. This budget when projected as a 3-year rolling budget, was sustainable. N. Swift made the motion to accept the new budget, R. Kelleher seconded, all in favor, motion passed unanimously 10-0-0
5. Adjournment – Motion was made to adjourn at 4:53 by E. Lippke, seconded by R. Kelleher, all in favor, meeting adjourned at 4:53PM