



## Northeast District Department of Health

69 South Main Street, Unit 4, Brooklyn, CT 06234  
860-774-7350 / Fax 860-774-1308 [www.nddh.org](http://www.nddh.org)

### Draft Personnel Committee Meeting Minutes 4/9/2019 3:30 p.m. 69 S Main St, Unit 4, Brooklyn, CT

- A. Attendance: David Griffiths (Chair), Lana Salisbury, Heidi Clifford, Donald Gladding, Sue Starkey (DoH), Melissa Nichols (DoH)
- B. L. Salisbury made a motion to accept the Minutes of the February 12, 2019 meeting. Seconded by H. Clifford. Motion passed unanimously. L. Salisbury made the motion to approve the March 12, 2019 meeting minutes. Seconded by D. Gladding. Motion passes unanimously.
- C. Payment in lieu of health insurance:
- Proposed to finance committee as an option, they were receptive. Now it's back to Personnel to decide if the policy in place should be changed. Could be a percentage, a flat rate, or eliminate the opt out altogether. Currently paying \$4200-\$5600 per person for the three who participate now. Motion was made by L. Salisbury for payment offered in lieu of health insurance at a flat rate. Motion passes unanimously. Motion made by L. Salisbury that flat rate to be determined by the Board, based on recommendation of \$3500 - \$4500 to the Finance Committee. H. Clifford seconded, D. Griffiths opposed, all others in favor, motion passes.
- D. Tuition Policy:
- Reimbursement for tuition, up to 75%, is dependent on amount of people applying for funds, funds available, and prior approval from director. New policy will be typed and presented to the Board, for approval. Motion made by L. Salisbury, second by D. Gladding, motion passes unanimously.
- E. FMLA
- Ongoing research will go into finding more information regarding FMLA, one version will be selected. This will happen at the May meeting.
- F. Wage Policy
- Wage policy will be revisited during May's meeting.
- G. Motion to adjourn made by L. Salisbury, seconded by D. Gladding, all in favor, motion passes unanimously, meeting adjourned at 5:15PM