



Northeast District Department of Health

69 South Main Street, Unit 4, Brooklyn, CT 06234
860-774-7350 / Fax 860-774-1308 www.nddh.org

Finance Committee Meeting Minutes 03/28/2019 3:00 to 5:00 p.m.

Start Time: 3:15 p.m.

Attendance: Elaine Lippke-Chair, Susan Starkey-DoH, Nate Swift, Robert Kelleher, Orla McKiernan-Raftery, Luther Thurlow and Melissa Nichols present.

February 14, 2019 Meeting Minutes: Motion made by Nate S. to approve the minutes of the February 14, 2019 meeting. Second by Orla M. Motion carried (5-0-0).

YTD Financial Report-February 2019: Finance manager continues to develop the profit & loss statement. Transfers that were voted on by the Board in FY19 now are shown on the report.

Proposed FY20 Fee Schedule: Committee reviewed the proposed FY20 Fee Schedule. Overall, NDDH will increase the Fee Schedule by 0.33%. Motion made by Robert Kelleher to recommend the FY20 Fee Schedule to the Board at the April Board Meeting. Second by Orla M. Motion carried (5-0-0)

FY 2020 Budget – 2nd draft: Tabled for more review April 4, 2019.

Other Business: All subjects tabled for next meeting.

Motion made by Luther T. to adjourn. Second by Robert K. Motion carried (5-0-0)

Adjournment: 4:45 p.m.