



Northeast District Department of Health

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QI Committee Meeting Minutes

Date: 12/10/2018 Time: 2:00-3:30 p.m. Place: Large Conference Room

- A. Attendance: Delpha Very, Elaine Lippke, Luther Thurlow, Susan Starkey. Absent: Arvind Shaw
- B. Minutes: E. Lippke made and Luther Thurlow seconded a motion to accept the Minutes of the November 12, 2018 meeting. Motion passed with Delpha Very abstaining.
- C. Board Retreat:
Committee discussed choices for retreat facilitator including EastConn, Leadership Greater Hartford and local consultants including John Miller. Also discussed potential topics for retreat agenda including Role of public health, roles and responsibilities of board members/ Six Governance Functions of Local Public Health.

Plan is to review Board of Health Training materials offered online through the National Association of Local Boards of Health to decide if all members should be asked to complete the training before a retreat. John Miller will be asked to join the committee to view the training program. There is money budgeted for the event and decisions can be made about payments for facilitator, venue and amenities.

A Doodle Poll will go out to decide between March 30, April 6, April 13 or May 4 as a retreat date.

- D. Luther Thurlow made and Elaine Lippke seconded a motion to adjourn. Motion passed at 3:30.