

NDDH Board of Directors Meeting Minutes

Date: September 10, 2015 – 3:00 PM

Location: NDDH Conference Room
69 South Main Street, Unit 4
Brooklyn, CT 06234

Present: Luther Thurlow, Canterbury; Elaine Lippke, Borough of Danielson; Arvind Shaw, Eastford; Tammy Wakefield, Killingly; Robert Kerr, Plainfield; Don Gladding, Plainfield; Earl Semmelrock, Pomfret; Jay Sinha, Putnam; Neil Cook, Sterling; Orla McKiernan-Raftery (Alt), Thompson; Nathan Swift, Union; H. Douglas Porter, Woodstock

Excused: Paul Lenky, Thompson

Absent: Rick Ives, Brooklyn; Robert Grindle, Hampton; Jonathan Cesolini, Killingly

Staff Present: Susan Starkey, Director of Health; Melissa Nichols, Finance Manager; Elizabeth Suggs, Executive Administrative Assistant

Chairperson Tammy Wakefield called the meeting to order at 3:05 pm.

1. Roll call was taken.
2. Audience of Citizens: None
3. Minutes:
 - June 11, 2015
 - Motion made by Neil Cook to accept the minutes as presented.
 - Motion seconded by Don Gladding.
 - All in favor, none opposed, no abstentions; minutes accepted.
4. Communications:
 - Appointment letter – D. Gladding, Town of Plainfield
5. Finance Manager Report:
 - General Budget Financial Statements for the period ending July 31, 2015 will be distributed.
6. Director Report – Susan Starkey
 - The Director of Health report was distributed with the Board packet. The Brooklyn and Woodstock Fair Report was distributed at the meeting.
 - Derek May, Emergency Preparedness Coordinator, performed a presentation on drive-thru vaccination clinics. NDDH's first drive-thru clinic will be held on Sunday, October 25th at Killingly Intermediate School.
7. Report of Officers
 - None

8. Committee Reports:

Nominating Committee – The Committee put forth Tammy Wakefield for Chair and Arvind Shaw for Vice Chair.

Doug Porter made a motion to accept the slate of officers as presented by the Nominating Committee.

Motion seconded by Jay Sinha.

All in favor, none opposed, no abstentions; slate accepted.

Finance Committee – The Committee has not met since the last Board meeting.

Personnel Committee – The Committee has not met since the last Board meeting.

9. Old Business:

None

10. New Business:

None

11. Adjournment:

Motion made by Jay Sinha, seconded by Neil Cook.

Meeting adjourned at 4:13 p.m.

Respectfully Submitted,

Elizabeth Suggs
Executive Administrative Assistant